

*Wolverhampton
(HQ)*

122A Bhylls Lane, Wolverhampton,
WV3 8DZ, UK
Telephone: +44 (0) 1902 763 607
Mobile: +44 (0) 7736 147507
Fax/Ph: +44 (0) 1902 569133
E-mail: consult@hrodc.com
Webs: (1) <http://www.hrodc.com>
(2) <http://www.hrod-consultancy.com>
(3) <http://hrodc-business-products-and-services.com>

HRODC Ltd.



London Office

328 Linen Hall, 162-168 Regent Street,
London. W1B 5TD, UK
Telephone: +44 (0) 20 82657008
Fax/Phone: +44 (0) 20 84809628
Mobile: +44 (0) 7736 147507
E-mail: consult@hrodc.com
Webs: (1) <http://www.hrodc.com>
(2) <http://www.hrod-consultancy.com>
(3) <http://hrodc-business-products-and-services.com>

Human Resource and Organisational Development Consultancy (HRODC) Ltd.

HRODC Ltd – Legal Parameter

Human Resource and Organisational Development Consultancy (HRODC) Ltd is Registered in England, with:

- ❖ Registration Number 6088763.
- ❖ Its VAT Registration is: 8958 765 38.

It is directly accountable to, and monitored by, several government agencies, including Companies House, an Executive Agency of the Department for Business, Enterprise and Regulatory Reform (BERR).

All 'Offices' of HRODC Ltd, including National Representatives are subject to public scrutiny and transparency.

Its Registered Office is:

122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK, with Office in London UK.

It has National Representatives in Nigeria, Ghana, Cameroon, United Arab Emirates (UAE), Kingdom of Saudi Arabia, among others.

Prof. Dr. R. B. Crawford, PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P. is its Chief Executive.

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763.

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.
Chief Executive & Chief Consultant – HRODC Ltd.



V.A.T. # 8958 765 38

HRODC Ltd – An Introduction

Human Resource and Organisational Development Consultancy (HRODC) was established in the United Kingdom in 1996 and incorporated as HRODC Ltd (<http://www.hrod-consultancy.com>). It prides itself on product quality, competitive pricing and unbeatable client and customer care. In enhancing the continuous delivery of its quality and price objectives, it is moving towards 100% Own-Brand Products. [These HRODC Branded Products include:](#)

1. Telephone Scratch Card, Loyalty Card and ID Card Making Machines

(http://www.hrod-consultancy.com/HRODC_Card_Machines_Card_Personalisation_Machines_PVC_Card_Punch_Card_Cutter_Card_Embosser_Offset_Card_Printer_Card_Screen_Printer_Card_Laminator.htm).

2. Subscriber Identification Module (SIM) and IC Card Making Machines

(http://www.hrod-consultancy.com/SIM_Card_Machine_SIM_Card_Punch_Machine_SIM_Card_Milling_Machine_IC_Card_Machine_Memory_Card_Machine_Manufacturer.htm).

3. Book Binding Machines – Perfect Binders

(http://www.hrod-consultancy.com/Book_Binding_Machine_HRODC_Perfect_Binding_System_Hard_Cover_Soft_Cover_Book_Binder_Computerised_Auto_Book_Binding_London_UK.htm).

4. Excavators – Diggers

(http://www.hrod-consultancy.com/Excavator_Digger_UK_Excavator_Digger_Bucket_Capacity_Digging_Depth_Excavator_Digger_Hydraulic_Pressure_Digging_Force.htm).

5. Dump/ Tipper Trucks (Dumper Trucks), Cargo Trucks, Fire Trucks, Water Trucks/ Water Sprinklers, Truck Trailers, Chips Seal Trucks, Container Truck Trailer, Mixing Trucks – Truck Mixers, Road Tractors, Semi Trailer – Tanker Trailer

(http://www.hrod-consultancy.com/Truck_Trailer_Truck_Dump_Truck_Tipper_Truck_Truck_Cab_Mixing_Truck_Fire_Truck_Flat_Bed_Container_Trailer_Cargo_Truck_Tractor_Truck_UK.htm).

6. Gabion Baskets

(http://www.hrod-consultancy.com/Gabion_Basket_Gabions_Double_Twisted_Steel_Woven_Wire_Gabions_Erosion_Control_Gabion_Zinc_Coated_Steel_Wire_Gabion_Basket.htm).

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 2/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



7. PVC, Leather, Metal Cutter – Multipurpose Cutter

(http://www.hrod-consultancy.com/Cutter_Guillotine_Plastic_PVC_Aluminium_Leather_PVC_Film_Wood_Cutter_Veneer_Asbestos_PVC_Cutter.htm).

8. Air Compressors

(http://www.hrod-consultancy.com/Air_Compressor_Compressed_Air_Compressor_Hot_Foil_Machine_Air_Compressor_Scroll_Air_Compressor.htm).

9. Asphalt Mixing Plants – Fixed Asphalt Plants, Mobile Asphalt Plants

(http://www.hrod-consultancy.com/Asphalt_Mixing_Plant_Batch_Continuous_Mix_Aspalt_Plant_Air_Bag_Filter_Water_Bag_Filter_Aspalt_Plant_New_Used_Fixed_Mobile_Aspalt_Plant.htm).

10. Farm Tractors, Farm Tractor Accessories

(http://www.hrod-consultancy.com/Tractor_Farm_Tractor_Tractor_Tyre_Tractor_Engine_Tractor_Wheel_Tractor_Canopy_Tractor_Plough_Tractor_Wheel_Base_Two_Stage_Tractor_Clutch.htm).

11. Poly Bag Making Machines

(http://www.hrod-consultancy.com/Polyurethane_Bag_Making_Machines.Poly_Bag_Machines.Bin_Bag_Machines.Carrier_Bag_Machines.htm).

12. Loop Handle and Banana Cut Ploy Bag making Machine

(http://www.hrod-consultancy.com/Loop_Handle_Poly_Bag_Making_Machine_Draw_Tape_Patch_Handle_Bag_Machine_PP_OPP_film_BOOPP_CPP_film.htm).

13. Polyurethane (Poly) Film/ Sheet Extruders – Co-extruders and Mono-extruders

(http://www.hrod-consultancy.com/Loop_Handle_Poly_Bag_Making_Machine_Draw_Tape_Patch_Handle_Bag_Machine_PP_OPP_film_BOOPP_CPP_film.htm).

14. PVC Extruders

(http://www.hrod-consultancy.com/PVC_Sheet_Extruder_PVC_Sheet_Extruder_Machine_PVC_Maker_PVC_Powder_Gra_nule_Extruder_PVC_Machine.htm).

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 3/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



15. Ultraviolet Curing Machines (UV Dryers)

(http://www.hrod-consultancy.com/UV_Dryer_UV_Drying_Machine_Plastic_UV_Dryer_PVC_Dryer_UV_Paper_Dryer_UV_Ink_Drying_Machine_UV_Ink_Drying_Machine_UK_Dubai_Saudi_Arabia.htm).

16. Wrapping Machines, Packing Machines

(http://www.hrod-consultancy.com/Credit_Card_Telephon_Card_Scratch_Card_Wrapping_Machines.Paper_Plastic_Card_Wrapping_Machines.htm)

17. Offset PVC Printers, Offset Paper Printers

(http://www.hrod-consultancy.com/Printing_Press_Offset_Printing_Press_PVC_Paper_Sheet_Card_Printers_Scratch_Card_Credit_Card_Offset_Printer_London_UK.htm).

18. Screen Printers, Tension Machines, Exposure Machines

(http://www.hrod-consultancy.com/Screen_Printer_Screen_Printing_Machine_Flat_Pneumatic_Cylindrical_Conical_Screen_Printing_Machine.htm).

19. Flexographic Printers

(http://www.hrod-consultancy.com/Flexographic_Card_Printer_Scratch_Credit_Card_Panel_Flexographic_Printer_Magnetic_Stripe_Printer.htm).

20. Forklift Trucks, Pallet Trucks, Lift Trucks

(http://www.hrod-consultancy.com/Forklift_Truck_Automatic_gearbox_LPG_Petrol_Diesel_HRODC_Forklift_Trucks_Nissan_Engine_Mazda_Engine_Fork_lift_Truck_London_Dubai_Cairo_Saudi_Arabia.htm).

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 4/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



V.A.T. # 8958 765 38

In the pursuance of its quality and price objectives, it provides a distribution points for major manufacturers of products and supplies, with costs below recommended retail price (RRP). These are exemplified in the table below:

High-End Manufacturers and Their Products		
No.	Manufacturer	Products
1.	GBC	Binding Machines, Laminators, Laminating Supplies, Binding Supplies, Supplies, Office Machines
2.	Ibico	Binding Machines, Laminators, Laminating Supplies, Binding Supplies, Supplies, Office Machines
3.	Acco	Binding Machines, Laminators, Laminating Supplies, Binding Supplies, Office Supplies, Office Machines
4.	Nobo	Digital Data Projectors, Interactive White Boards
5.	Sony	Computer Notebook (Laptop), Computer Parts, Computer Accessories.
6.	IBM	Computer Notebook (Laptop), Personal Computers - Desktop, Tower, Computer Parts, Computer Accessories.
7.	Fujitsu-Siemens	Computer Notebook (Laptop), Personal Computers - Desktop, Tower, Computer Parts, Computer Accessories.
8.	Ricoh	Laser Printers, Inkjet Printers
9.	Viewsonic	TFT Monitors, Flash Memory, Digital Photo Frames
10.	Brother	Colour Laser Printers, Monochrome Laser Printers
11.	Toshiba	Computer Notebook (Laptop), Computer Parts, Computer Accessories
12.	Lexmark	Colour Laser Printers, Monochrome Laser Printers, Inkjet Printers
13.	Konica	Multifunction Printer, Fax, Photocopier – etc.
14.	Apollo	UV Waterless Ink; Magnetic Ink

Product Range

HRODC Ltd supplies a wide range of products, which are too many to specify in this document. These include: Binding Machines and Office Supplies; Plastic Card Making Machines; Scratch Card Manufacturing Machines; Plastic Card Printers; ID Card Printers; Plastic Card Punching Machines; Plastic Card Wrapping Machines; Plastic Card Laminating Machines; Card Printing and Personalisation Machines; 3-in-1 Plastic Card Making Machines, Plastic Card Printers, Door Key Personalisation Machines; Credit Card Printing Machines, Credit Card Punching Machines; SIM Card Punch Machines; SIM Card Milling Machines; SIM Card Implanting Machines; IC Punch Machines; Hologram and Hot Foil Stamping Machines. Other Machines include Book Binding Machines; Book Binding Finishing Machines; Book Binding Machine Die Sets; Manual, Semi-automated and Automated Book Binding Machines; Laminating Machines; Binding Machine

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 5/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



Supplies; Personal Computers, Computer Printer Cartridges, Computer Notebooks, Colour Laser Printers, Inkjet Colour Printers, Pouch Laminating Machines; Roll Laminating Machines; Digital Data Projectors; Barcode Printers; Barcode Readers, RFID Readers, PVC Extruder Machines; Presentation Equipment; Asphalt Plants; Poly Sheet Extruder; Construction Equipment; Construction Supplies; Paper Trimmers; Guillotines; Electronic Calculators; Forklift Trucks; Hand Pallet Trucks; LDPE Film Extruders, HDPE Film Extruders; Polyurethane Extruders; Computer Spare Parts; Computer Accessories; Computer Hard Drives; Computer Memory; Computer Processors; Computer Power Supply; cargo Trucks; Dump/ Tipper Trucks; Fire Trucks; Water Trucks/ Sprinklers; Cargo Trucks; Container Trucks; Goods Truck; Motor Cycles, etc.

Telephone Scratch Card, Loyalty Card, Identity Card, Credit Card, SIM Card, Smart Card, Card Making Machine Solutions - Including A Card Machine Consultancy Service to new and existing card machine clients. HRODC offers a Comprehensive Card Solutions Service, incorporating plastic card printing - full colour card printing - and card personalisation, including magnetic stripes encoding and scratch-off panels labelling, scratch-off panel hot foil stamping and cold label panel fixing - laser engraving and chip embedding, chip encoding, Smart Card programming or encoding, Subscriber Identification Card (SIM) drilling, embedding and programming or encoding, LoCo and HiCo magnetic stripe encoding, magnetic stripe laying, magnetic stripe painting, PET Magnetic Striping; Low Coercivity (LoCo) PET Magnetic Striping, High Coercivity (HiCo) PET Magnetic Striping, Proximity Contactless Card, Vicinity Contactless Cards, to national and international clients. We also supply waterless ink for UV fast curing, High viscosity paste inks, for PVC cards, Photo-initiator Liquid Blend (Eutectic) NUV7439, for UV curing enhancement, Photo-initiator Liquid Blend (Strong) NUV4360, for enhanced UV Curing, UV Liquid Viscosity Reducer NUV7259. Our UV Waterless Process colour Ink include: Process Yellow, NUV9600 (standard UV curing) NUV9620 (fast UV curing); Process Magenta NUV9601 (standard UV curing) NUV9621 (fast UV curing); Process Cyan NUV9602 (standard UV curing) NUV962 (fast UV curing); Process Black NUV9606 (standard UV curing) NUV9623 (fast UV curing). Base waterless UV colours and varnish incorporate: Yellow NUV9625; Yellow (012) NUV9626; Orange NUV9627; Warm Red (High temp >140C) NUV9628; Warm Red (Low temp <140C) NUV9641; Red (032) (High temp >140C) NUV9629; Red (032) (Low temp <140C) NUV9642; Rubine NUV9630; Rhodamine

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 6/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



NUV9631; Purple NUV9632; NUV9633; Reflex Blue NUV9634; Blue (072) NUV9635; Process Blue NUV9636; Green NUV9637; Untoned 'Mixing' Black NUV9638; Transparent Tint White NUV9639; Dense Toned Black NUV9640; Superdense Untoned Black NUV9619; Opaque White NUV9650; Metallic Ink Varnish(Two Pack); NUV9652; Gold Paste (Two Pack); NUV9460; Silver Paste(Two Pack); NUV9461; UV Fluorescent Blue NUV9653; Matt Top Coat Varnish NUV9651; Gloss Top Coat Varnish with slip NUV5001; Gloss Top Coat Varnish low slip NUV5000; Low Gloss Top Coat Varnish NUV3306. We also sell screen magnetic inks: S.4438 300 Oe; S.8453 3000 Oe; S.8602 4000 Oe; R.104 Retarder; R. 33 Thinner. Other UV waterless ink colours including metallic ink shades and supporting varnishes and coatings are available on request. In addition to waterless UV inks, vanishes and magnetic inks, we also supply lithographic and screen versions, UV curing primers and UV adhesives. To complement our wide range of UV printer ink and UV printer ink-related supplies, we have a wide range of blank PVC credit card and scratch card boards, blank PVC credit card boards, blank paper-card scratch card, blank transport magnetic card boards, security scratch-off labels, security scratch-off labels, security holographic scratch-off labels, security scratch-off hot foil, customised hot foils, customised holographic labels.

HRODC Ltd's Consultancy, Product Design and Customisation Service

HRODC Limited provides a Consultancy, Product Design and Customisation Service. This translates into:

1. The provision of a consultancy service on process engineering and related issues
2. The design of general production, scientific and experimental machinery
3. Start-up and Expansion of Scratch Card, Credit Card, Bank Card and SIM Card, RFID Card Factories

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 7/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



V.A.T. # 8958 765 38

Card Machine Consultancy Service

We also provide a Card Machine Consultancy Service. With the barest information that you can provide us with, we can customise a card-making suite that will meet your card making or card manufacturing needs, on the bases of your budget, production capacity, technical capability and card type. Whatever stage of the card making or card manufacturing business that you are, you will find our supportive environment just what you have been looking for.

You may be:

- * Entering the card making sector for the first time; or
- * Expanding your current card production capacity;
- * Migrating from the offset printing sector to the card making sector
- * Adding paper-based cards, plastic card making, smart card making, SIM card making to your current card production business;
- * Transforming your engineering business into card making;
- * Moving from business card production to card production;
- * Expanding hotel cards to scratch card production;
- * Moving from scratch-off cards to Chip and Pin Cards;
- * Adding SIM and Smart Card Production to your current credit card and scratch card manufacture.

Wherever you fall in the above categories, HRODC Ltd. is just the place for you. We will work with you from the conceptualisation stage to the completion, early and advance production stages. While we make specific recommendations to you, we also provide you with the option to vary any aspect of the card making suite or card making factory that we recommend. What makes our service superior to other card solutions providers is that we are not tied to any specific card making machine manufacturers. In fact, we have developed our own (HRODC) brand of card-making machines, bringing down the cost of a card machine suite far below that of other manufacturers - often 50% and below. Our clients' financial, economic and socio-technical well-being take overriding priority over all other issues. - Clients' complete satisfaction being our 'Passion'. There is little wonder, therefore, that our repeat-business is so exceptionally high. So strong are the personal recommendations with which new clients contact us that HRODC has no need for Mass-Media Advertising.

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 8/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



V.A.T. # 8958 765 38

While the initial card machine consultancy has hitherto been free, we are a victim of our own success, wherein we are now forced to charge for our Professional Services. The reason is that we have recently been inundated with request for recommendation for a complete card machine suite. This is, in turn, having a devastating effect on our time. The cost of this service is now five hundred pounds (£500.00). For this fee:

1. We analyse the questionnaire that we ask you to complete
2. Analyse your card sample for machine configuration
3. Select the most appropriate solution to your card machine needs
4. Send you, electronically, the following information:
 - a. A list of the recommended machines
 - b. A description and special features of each machine that we recommend
 - c. The technical specification of the recommended machines, including machine speed, substrate compatibility, substrate input sizes, product output sizes etc, where appropriate
 - d. Image/s of each recommended machine
 - e. Specification of the number of each machine that is needed and recommended
 - f. Other essential machines needed for the card-factory, including forklift truck and hand pallet truck
 - g. Air compressor specifications to meet the consumption demands of your card factory.
 - h. Individual cost of each machine
 - i. Total cost of individual machines
 - j. Grand total of all recommended machines

Where requested, we can also provide you with the cost of raw materials, including RFID Tags, scratch panels, magnetic stripes, UV ink, magnetic ink, including approximate coverage, where available.

In the event that our clients accept our recommendations and the recommended machines purchased from us, we will offset our 'Professional Service Fee', with a discount of five hundred pounds (£500.00) to your final invoice. It will not, however, be offsetting or rebate, if the machines that we recommend are not purchased from us. This factor does not preclude any reasonable adjustment and changes to the machines proposed, providing the purchase of the suite is made from us.

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 9/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



V.A.T. # 8958 765 38

There is, however, no charge for recommendations relating to a particular machines or quotation for machines of a specific type – e.g. types 1-4 of the telephone scratch card range.

Card Printing/ Card Production Service

Among the cards that we can produce, on your behalf are:

1. Magnetic Stripe Cards - {(ISO 7811-2 Low Coercivity; ISO 7811-6 High Coercivity) Cards on which Magnetic Stripes are the main areas where the security Information is stored – e.g. Bank Cards and Credit Cards without Chip Modules; Some Transport Cards; Some ID / Membership Cards}
2. Barcode Cards (Cards on which Barcodes are the main Security Information Storage Areas)
3. Telephone Scratch-off Cards or Recharge Cards;
4. Smart Cards – Chip Module, Contact (ISO 7816);
5. Smart Cards – Subscriber Identification Module (SIM) Cards
6. Smart Cards - Contactless Cards {Proximity - ISO 14443A – (Mifare); ISO 18092 FeliCa}
7. Smart Cards - Contactless Cards {Vicinity ISO15693 – Access Control};
8. Dual Interface Cards – Combined Chip Module and Contactless Interface;

Fundamental Factory Guide includes:

<p><i>Fire Awareness;</i> <i>Fire Prevention;</i> <i>Health and Safety</i> <i>Fire Extinguisher Types</i> <i>BS EN 3 Fire Extinguisher</i> <i>Colour Code</i> <i>Carbon Monoxide</i> <i>Fire Exit Signs</i> <i>Emergency Stop</i> <i>First Aid</i> <i>Consumable Stock and Stock Control</i></p>	<p>Just-In-Time Inventory and Operational Management System Material Requirements Planning Business Registration Sole Proprietorship 1st Stage Incorporation 2nd Stage Incorporation Stock Exchange Listing Factory Power Supply</p>	<p>Marketing Your Presence Temperature Control System Human Resource and Administration Building and Building Regulations Suggested Minimum Building Specification Ceiling Height Load Entry Clearance Height Load Entry Clearance Width Floor Load Capacity</p>
--	---	--

The cost of Fundamental Factory Guide is £500.00

Meeting Presentations, Feasibility Studies and Personnel Sourcing

While we honour our original promise to provide a free consultancy service for card-making machines, there has been an increasing demand for us to provide meeting presentations, feasibility

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 10/13
Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.
Chief Executive & Chief Consultant – HRODC Ltd.



studies, and personnel sourcing. These requirements are an enormous drain on our resources, of which time is a fundamental issue. Consequently, we are forced to impose modest charges for these additional services. The cost of Feasibility Studies depends on client requirement and the size of the project. Timescale and deliverables will be agreed with client, at a pre-feasibility meeting or remote consultation. There will be a charge for face-to-face pre-feasibility meetings but remote pre-feasibility consultation is cost-free. Personnel Sourcing costs relate to a number of variables specific to a project and full costing is provided at the consultancy engagement.

Meeting Presentations

Cost

The cost of Meeting Presentations are as follows:

- * £1,500.00 + VAT (for up to 3 hours) – To be paid before the meeting;
- * £500.00 + VAT for each additional hour, or part thereof, spent in consultation – To be invoiced to client (Client will be discreetly informed when the initial 3 hours is about to expire).

What is Delivered?:

- a. Non-technical introduction to the card-making process;
- b. Graphic Presentation of the recommended machines, using Videos of closest match – where available;
- c. Presentation of sample machine product, in the form of pre-produced cards or other visual forms;
- d. Presentation of sample consumables, such as:
 - * Scratch-off panels, in the form of:
 - * Plain Labels
 - * Holographic Labels
 - * Hot Foils
 - * PVC Sheets
 - * Gloss Paper Boards
 - * Matt Paper Boards
 - * Addressing non-technical questions relevant to card production and recommended machines
 - * Recording of preferences and concerns, for the purpose of revising the quotation.

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 11/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



Product Warranty

All HRODC Branded Products and Products supplied by HRODC are sold with at least 1 year's Parts and Labour Warranty. With specific relation to large machines such as card personalisation machines and card wrapping machines, warranty terms may vary for usage that does not conform to the norm. Specific Warranty Terms are applied to each product.

Machine Commissioning

1. All Large HRODC Machines, such as Scratch Card Manufacturing Machines, SIM Card Making Machines, PVC Extruders, and Polyurethane Sheet Extruders are made to order, customised to clients' specific requirements. HRODC Ltd supports the commissioning of all machines that are made to order. This is the process whereby the client or his or her representative/s visit/s the factory on the completion of the machine, to view the commissioning trials. The client will accept the machine, based on its performance or request modification/s, in line with pre-agreed specification.
2. This means that even if clients see the machines in operation, before or after they confirm their order, because they are built to order, they will also be tested in their presence or in the presence of their engineers before they are handed over.
3. On successful commissioning, the machine will be packed for delivery.
4. Because of competition, all our card machine clients have opted for our confidentiality clause. This prevents us from revealing their identity and they will not allow potential competitors from visiting their sites. This restriction is common across the industry. However, we can arrange for potential clients to visit our factory to see these machines in operation.
5. The fact that these machines are made to order means that we will need to have these visits coincide with commissioning of machines for other clients, or arrange them before the delivery of completed machines. Therefore, if we are given an idea of their availability, we will check with the factories to ensure that they will be able to put on a demonstration for them when they visit.

Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 12/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.



V.A.T. # 8958 765 38

6. It is important to note that we have several factories producing similar and different types of machines. For example, 'type 1 machine' is produced by several factories. Some factories producing 'type 1 machine' might also produce 'type 2 machine' but not 'type 3 machine'. Therefore, depending on the specific machine we recommend for clients, their visits may be to 2 or more factories. No factory produces a complete set of machines. This is because they are highly specialised. Our factories are located within and outside the UK.



Human Resource and Organisational Development Consultancy (HRODC) Ltd. Registered in England No. 6088763. P. 13/13

Registered Office: 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

Prof. Dr. R. B. Crawford

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MISGS. Visiting Prof. P.U.P.

Chief Executive & Chief Consultant – HRODC Ltd.

